



REGULAR COUNCIL MEETING SEPTEMBER 09, 2024

MINUTES

The Madisonville City Council met in a regular council meeting on September 09, 2024, at 6:00 p.m. at 210 W. Cottonwood, Madisonville, Texas.

Meeting called to order at 6:00 p.m. with the following present:

Councilmembers Present:

William Parten – Mayor
Chris McGilbra – Mayor Pro Tem
Mindy Crouch – Councilmember Place 2
Terri Davis – Councilmember Place 3
Brady Taylor – Councilmember Place 4
Melissa Hinojosa – Councilmember Place 5

City Staff Present:

Fabrice Kabona – City Manager
Herbert Gilbert – Police Chief
Gregory Hanes – Code Inspector
Philip Mayer – Building Official
Robert Bustamante – Parks Director
Gregory Hanes – Code Inspector
Krystal Carroll – Director of Finance
Thom Jones – Fire Chief
Art Rodriguez – City Attorney

I. CALL MEETING TO ORDER

Mayor Parten called the meeting to order at 6 p.m.

II. INVOCATION

Councilmember Taylor gave the invocation.

III. PLEDGES

Chief Gilbert led the pledges.

IV. CITIZEN COMMENTS

- Ms. Stephanie Garrett raised concerns about converting the baseball field in front of the Lake House at the park into a soccer field. She stated that both she and other representatives of the Madisonville Little League are opposed to the proposal.
- Ms. Megan Holub stated that she too is opposed to the proposal to convert the baseball field into a soccer field.
- Mr. Charles Herring introduced himself as the new president of the Madisonville Little League and shared his concerns regarding the proposal to convert the baseball field into a soccer field.

V. CEREMONY

1. August and September 2024 Yard of the Month Recognition

Code Inspector Gregory Hanes presented the Yard of the Month to 117 Tammye Ln for August, and 409 N. Madison St for September.

VI. CONSENT AGENDA

- 1. Consider approval of the minutes as written for August 12, 2024**
- 2. Consider approval of Accounts Payable for the previous month**
- 3. Consider approval of the financial report for the previous month**
- 4. Consider a resolution designating the Madisonville Meteor as the newspaper of record**
- 5. Consider a resolution designating authorized signatories for contractual documents related to the Community Development Block Grant – Mitigation**
- 6. Consider a resolution designating authorized signatories for the Community Development Block Grant – Mitigation Program for GLO state contract number 24-065-077-E688.**
- 7. Consider a resolution proclaiming April as Fair Housing Month**
- 8. Consider a resolution addressing various Civil Rights policies, including Citizen Participation and Grievance Procedures, Section 3 Policy, Excessive Force, Limited English Proficiency Standards, Section 504 and Grievance Procedures, Code of Conduct, and Fair Housing policies.**
- 9. Consider a Resolution adopting the City of Madisonville’s Investment Policy and Strategy in accordance with Chapter 2256 of the Local Government Code, “Public Funds Investment Act”.**

Councilmember Taylor made a motion to approve the consent agenda, and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

VII. PUBLIC HEARING

- 1. Proposed Budget for Fiscal Year 2024-2025**
No speakers.
- 2. Proposed Tax Rate for Fiscal Year 2024-2025**
No speakers.
- 3. Proposed Master Fee Schedule for reauthorization of fees.**
No speakers.

VIII. REGULAR AGENDA

- 1. Discuss and consider an Ordinance approving the proposed Fiscal Year 2024-2025 budget beginning October 1, 2024 and ending September 30, 2025.**

City Manager Kabona introduced the item to the Council, noting that the budget had been presented at the previous regular meeting. He also highlighted that the required public hearing was held just before this item. The proposed tax rate is \$0.6939 per \$100 of assessed valuation. Approval of the Ordinance would adopt the proposed budget and allocate the necessary funds for maintenance and operating expenses. Notices for this meeting were posted on August 28, 2024, in the newspaper, on the City website, and at City Hall.

Councilmember Hinojosa made a motion to approve the Ordinance adopting the budget. The motion was seconded by Mayor Pro Tem McGilbra.

Record Vote:

Councilmember Crouch: AYE

Councilmember Davis: AYE

Mayor Pro Tem McGilbra: AYE

Councilmember Hinojosa: AYE

Councilmember Taylor: AYE

AYE: 5 NAY: 0 Motion Carried

2. **Discuss and consider a Resolution ratifying the budget for the fiscal year 2024-2025 as a result of the city receiving more revenue from property taxes in the 2024-2025 budget than the previous fiscal year.**

City Manager Kabona introduced the Resolution ratifying the budget for Fiscal Year 2024-2025. He noted that ratifying the budget was a requirement under House Bill 3195 which requires Cities and Counties raising more revenues in property taxes than the preceding year to have a separate vote of the governing body to ratify the tax increase reflected in the budget. The FY 2024-2025 budget and tax rate resulted in an increase of 16.98% from property taxes compared to the previous year.

Councilmember Davis made a motion to approve a budget that will result in an increase of revenue from property taxes than the previous year and to ratify a property tax revenue increase reflected in said budget. The motion was seconded by Councilmember Taylor.

Record Vote:

Councilmember Crouch: AYE

Councilmember Davis: AYE

Mayor Pro Tem McGilbra: AYE

Councilmember Hinojosa: AYE

Councilmember Taylor: AYE

AYE: 5 NAY: 0 Motion Carried

3. **Discuss and consider an Ordinance approving the proposed revenue increase from levying ad valorem taxes for fiscal year 2024-2025 at \$0.6939 per \$100 assessed valuation of all property within the corporate limits to provide revenues for current maintenance and operation expenses; providing due and delinquent dates; penalties and interest; and providing disability exemption.**

City Manager Kabona introduced the item.

Councilmember Davis made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.6939, which is effectively a 1.1 percent increase in the tax rate and the motion was seconded by Mayor Pro Tem McGilbra.

Record Vote:

Councilmember Crouch: AYE

Councilmember Davis: AYE

Mayor Pro Tem McGilbra: AYE

Councilmember Hinojosa: AYE

Councilmember Taylor: AYE

AYE: 5 NAY: 0 Motion Carried

4. Discuss and consider an Ordinance amending the fiscal year 2023/2024 budget for the General Fund, Hot Fund, and Enterprise Fund by increasing the citywide expenditure and revenue.

City Manager Kabona introduced the item, followed by Director of Finance, Krystal Carrol, who explained the rationale behind the proposed amendment.

Mayor Pro Tem McGilbra moved to approve the Ordinance, with Councilmember Taylor seconding the motion. All Councilmembers voted AYE, and the motion passed.

5. Discuss and consider an Ordinance adopting a Master Fee Schedule.

City Manager Kabona introduced the item. City Council directed staff to research Appeal Application fees and moving permit fees.

Councilmember Hinojosa moved to approve the item, with Councilmember Davis seconding. All Councilmembers voted AYE, and the motion passed.

6. Discuss and consider approving a Memorandum of Understanding between the City and Madison County regarding Fire Protection, County Jail and Dispatch Services, and utilities.

City Manager Kabona introduced the item, noting that Madison County requested a utility waiver for several county facilities under the new agreement, including the Sheriff's Office, Courthouse, Courthouse Annex, County Library, and the Old Elementary School. Judge Clark Osborne addressed the City Council regarding the data he submitted on the usage of the County Jail and dispatch services.

Councilmember Taylor moved to approve the item, with Councilmember Davis seconding. All Councilmembers voted AYE, and the motion passed.

7. Discuss and consider a Resolution approving the Depository Contract with Prosperity Bank for the period of October 1, 2024 to September 30, 2026.

Councilmember Hinojosa recused herself due to a potential conflict of interest.

City Manager Kabona introduced the item.

Councilmember Davis moved to approve the item, with Mayor Pro Tem McGilbra seconding. All Councilmembers voted AYE, and the motion passed.

IX. WORK SESSION

1. Discuss converting a baseball field into a soccer field at Lake Madison Park

Councilmember Hinojosa introduced the item and invited Soccer Coach Louise to provide comments. Coach Louise and other representatives from the Youth Soccer League voiced their support for converting the baseball field in front of the Lake House into a soccer field. They cited inadequate lighting and capacity issues at the current soccer field as key reasons for their support. The baseball field already has sports field lighting.

Several members of the Madisonville Little League, present at the meeting, opposed the proposal, citing concerns about the impact on their growing league.

Councilmember Davis suggested that both parties work together to find a compromise.

Mayor Parten instructed staff to research and develop a park master plan to address both current and future park and facility needs.

X. EXECUTIVE SESSION

1. Closed Session pursuant to Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public official or employee, to wit:

1. City Secretary

2. Reconvene into open session and take any action necessary.

City Council entered Executive Session at 8:05 p.m. and reconvened in open session at 8:14 p.m. Councilmember Davis moved to appoint Ms. April Theiss as City Secretary, with Councilmember Crouch seconding. All Councilmembers voted AYE, and the motion passed.

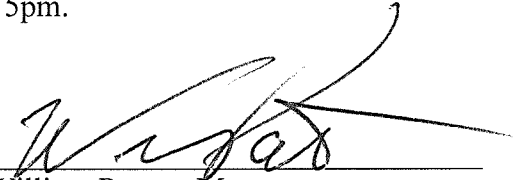
XI. CITY MANAGER'S REPORT

City Manager Kabona announced the upcoming city-sponsored events.

XII. ADJOURNMENT

Councilmember Davis made a motion to adjourn. The motion was seconded by Mayor Pro Tem McGilbra, and all Councilmembers voted AYE. The motion carried. The meeting was adjourned at 8:15pm.



April Theiss, City Secretary

William Parten, Mayor