



# **Vendor Permit Checklist**

**Permit Fee is \$100 and is valid for six (6) months**

**The following items must be collected and filed with a Vendor Permit Application**

- 1. Copy of Sales Tax Permit**
- 2. Signed permission from all private property owners where the mobile food vending unit will be stationed**
- 3. Photocopy of Driver's License**
- 4. Proof of motor vehicle insurance**
- 5. Description of product(s) being sold (menu)**
- 6. Vehicle and/or unit make, model, and license plate numbers**
- 7. Copy of County Health Department Permit**